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*Ref: 3
D/T/R Weekly
Summary
Rpt*

Executive Assistant to DCI

Document No. 016 20 April 1954

Director of Training

NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

DDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 30/01/78 By: 008

Weekly Summary Report

1. The Office of Training recently issued a long-term schedule, projected through the remaining months of 1954, for all courses given for members of the Clandestine Services. A long-term schedule for all other courses, both internal and external, is in preparation and will be issued prior to 15 May 1954. It is anticipated that this service will assist training officers in arranging the orderly release of personnel for requisite training and the preparation of training plans for personnel scheduled to return from overseas assignments.

2. A three-day Survival Course will be conducted at [REDACTED] for staff members by instructors who have recently completed survival training in the field. The program will begin on Friday, 23 April, at 1500 hours, with lectures and demonstrations. Films will be shown in the evening. The field phase will start on Saturday morning and run through 1200 hours on Monday, 26 April. The participants will spend the week-end in the field and will "live off the land."

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3. During the past week several instructors have been afforded the opportunity to visit nearby exhibits in order to improve their knowledge and technical competence in specialized fields. A group [REDACTED] how and exhibit [REDACTED] Of particular interest were the techniques of display used at this exhibit.

On 16 April three instructors attended an exhibit of foreign ordnance at Aberdeen Proving Grounds. The purpose of this trip was three-fold:

- To determine what training materials might be available to the Order of Battle training program in the Office of Training;
- To determine whether it would be feasible and useful to take Order of Battle students to the proving grounds in order to show them the ordnance discussed in the course firsthand;
- To give the three Order of Battle instructors involved a firsthand knowledge of Soviet and Satellite ordnance equipment.

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4. Initial steps have been taken to develop methods and techniques for comprehensive assessment of individuals applying for long-term intensive language and area training programs. Objectives of this comprehensive assessment are to determine, insofar as possible:

- a. The prospects for each individual to develop reasonable proficiency from training;
- b. The type of training most suitable to the particular individual;
- c. Other factors, such as personality, that might affect assignment of a given individual to the type of training requested.

5. The Agency Weekly Indoctrination Program is continuing to serve a useful purpose to Intelligence Advisory Committee agencies. The Director of Intelligence, USAF, has indicated that this Program has become a regular part of the training for new officers coming into the intelligence field and for officers returning from overseas assignments. Mr. W. Park Armstrong, Jr., Special Assistant to the Secretary of State, has indicated his intention to request authorization for the attendance of selected officers of the Department of State.

6. Mr. Lyman B. Kirkpatrick, Inspector General, spoke at the final session of the Basic Intelligence Course (I) on 9 April. His excellent talk on the subject of what a career in CIA promises new employees was the subject of many favorable comments.

SIGNED

MATTHEW BAIRD

MB:ep (4/20/54)

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